



About You:

Name: Cell: Date of Birth: E-mail:

Home Address: City: State: Zip:

US Citizen: YES NO - Nationality: Green Card/Work Permit/Alien #:

Do you smoke: YES NO Can you swim: YES NO Can you drive: YES NO

Please check what pets you can work with: Dogs Cats Birds Small Animals Reptiles NONE

Marital Status: Married Single In a Relationship Ages of your own children (if applicable):

Education/Qualifications: High-School Graduate College Graduate Associates Degree

Masters Teaching Credential Newborn Care Specialist Other:

CPR Certified: YES expiration: NO\* Hourly rate desired: \$ Available Start Date:

Why do you like this type of work:

Are you physically & emotionally able to perform the functions of a nanny: YES NO

Describe any limitations:

Talents/Special Interests: Any Other Languages:

About Your Childcare Preferences:

Please check any/all types of position you are looking for:

Full-Time Part-Time Live-in Less than 1 year (temporary) 1 year+ (permanent) As-needed

Mother's Helper School year only Evenings only Weekends only Summers only

Please list times that you are available to work for each day (write N/A if you are not available on a particular day):

Mon Tue Wed Thu Fri

Sat Sun Overnights (please check if you can provide overnight childcare)

Preferred ages of children: up to 12 months 1-3 years 4-6 years 7-12 years 13 years+

Please check any/all Multiples experience that you have:

Twins Triplets Quartets Quintuplets Other:

Please check any/all Special Needs experience that you have:

ADD/ADHD Autism Downs Syndrome Cerebral Palsy Diabetes Food Allergies

Asthma Learning Disabilities Physical Impairment Hearing Impairment Other:



## **About Your Childcare Experience:**

Years of paid nanny experience: \_\_\_\_\_ Age groups worked with: \_\_\_\_\_ # of families worked for: \_\_\_\_\_

Please summarize your nanny/childcare experience in the space below:

*\*you must be CPR certified in order to start a nanny position with our agency*

## **References:**

**Former Employer Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **# of Children:** \_\_\_\_\_ **Age(s) of Children:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**Likes & Dislikes about Position:** \_\_\_\_\_

**Ending Hourly Rate:** \$ \_\_\_\_\_ **Reason for leaving:** \_\_\_\_\_

**May we contact them for a reference:** YES NO

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**Former Employer Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **# of Children:** \_\_\_\_\_ **Age(s) of Children:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**Likes & Dislikes about Position:** \_\_\_\_\_

**Ending Hourly Rate:** \$ \_\_\_\_\_ **Reason for leaving:** \_\_\_\_\_

**May we contact them for a reference:** YES NO

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**Former Employer Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **# of Children:** \_\_\_\_\_ **Age(s) of Children:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**Likes & Dislikes about Position:** \_\_\_\_\_

**Ending Hourly Rate:** \$ \_\_\_\_\_ **Reason for leaving:** \_\_\_\_\_

**May we contact them for a reference:** YES NO

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**DISCLAIMER/HOLD HARMLESS/LIMITATION OF LIABILITY**

Except as expressly stated in this agreement, Neighborhood Nannies, Inc. assumes no liability or responsibility for, and makes no express or implied guarantees, representations or warranties about, any information, material, services, or referrals it provides to applicant. Applicant's use of Neighborhood Nannies Inc.'s services is at applicant's own risk. Additionally, Neighborhood Nannies, Inc. does not employ or exercise control or discretion over clients or any person to whom Neighborhood Nannies, Inc. refers applicant, and disclaims all responsibilities for such individuals' conduct, misconduct, negligence or omissions.

To the maximum extent permitted by law, applicant shall indemnify, defend and hold Neighborhood Nannies, Inc. and its owners, agents, employees, officers, directors, representatives, attorneys, and affiliated persons or entities harmless against any damages or liability whatsoever arising out of or in any way in connection with applicant's negligence, omission(s), conduct or misconduct.

In no event shall either party to this agreement be liable to the other party to this agreement for consequential, incidental, exemplary, punitive, special or indirect damages of any kind. If any waiver, exclusion or limitation of damages is not permitted by law, the parties' liability to each other is limited to the maximum extent permitted by law.

**I have read and understand the information outlined herein.**

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant Printed Name*

\_\_\_\_\_  
*Date*

## DISCLOSURE AND AUTHORIZATION FOR CONSUMER REPORTS

### **Disclosure**

In connection with my application for employment (including contract or volunteer services) with Neighborhood Nannies, Inc., I understand consumer reports will be requested by you ("Company"). These reports may include, as allowed by law, the following types of information, as applicable: names and dates of previous employers, work experience, education, accidents, licensure, credit (as allowed by law – where required, you will be presented with additional disclosures), etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records.

In addition, investigative consumer reports (gathered from personal interviews, as applicable, with former employers or landlords, past or current neighbors and associates of mine, etc.) to gather information regarding my work or tenant performance, character, general reputation and personal characteristics, and mode of living (lifestyle) may be obtained.

If I am hired, I understand that my employer can use this disclosure and authorization to continue to obtain such consumer reports throughout my employment, contract period or volunteer service.

### **Authorization**

**I hereby authorize procurement of consumer report(s) and investigative consumer report(s) by Company. If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for Company to procure such reports at any time during my employment, contract, or volunteer period. I authorize without reservation, any person, business or agency contacted by the consumer reporting agency to furnish the abovementioned information.**

**This authorization is conditioned upon the following representations of my rights:**

I understand that I have the right to make a request to the consumer reporting agency: Intelifi ("Agency 1"), 8730 Wilshire Blvd, 4th Floor, Suite 412, Beverly Hills, CA 90211, telephone number (888) 409-1819, or U.S. Information Search, Inc. ("Agency 2") 15 North Mill Street, Nyack, N.Y. 10960, telephone number (800) 596-4327, upon proper identification, to obtain copies of any reports furnished to Company by Agency 1 and/or Agency 2 and to request the nature and substance of **all information** in its files on me at the time of my request, including the sources of information, and Agency 1 and/or Agency 2, on Company's behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any investigative consumer report(s). Agency 1 and/or Agency 2 will also disclose the recipients of any such reports on me which Agency 1 and/or Agency 2 has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to Company obtaining the above information from Agency 1 and/or Agency 2. I understand that I can dispute, at any time, any information that is inaccurate in any type of report with Agency 1 and/or Agency 2. I may view the Agency 1's and/or Agency 2's privacy policy at their website: Agency 1 ([www.intelifi.com](http://www.intelifi.com)) or Agency 2 ([www.usinformationsearch.com](http://www.usinformationsearch.com)).

I understand that if the Company is located in California, Minnesota or Oklahoma, that I have the right to request a copy of any report Company receives on me at the time the report is provided to Company. By checking the following box, I request a copy of all such reports be sent to me. Check here:



**CODE OF CONDUCT AGREEMENT**

**AGENCY EXPECTATIONS**

1. Nanny will report any changes in schedule or hours worked to the Agency via email or text.
2. Nanny will call Family at least 24 hours prior to arrival (when possible) for as-needed or babysitting jobs.
3. Nanny agrees to honor the placement terms & conditions agreement once reviewed and signed by both Family and Nanny. \*\*\**Unless otherwise stated, placement with the family is for a minimum of 1 year*\*\*\*
4. Nanny agrees to maintain current CPR certification and to furnish proof to Agency/Family upon request.
5. Nanny will not accept additional hours, position opportunities or other employment offers from an Agency Family without notifying the Agency.

**JOB RESPONSIBILITIES**

Nanny's primary responsibility is for the safety, well-being and supervision of the child(ren) in her care.

**Nanny agrees that she WILL NOT:**

- Leave child(ren) unsupervised or unattended FOR ANY REASON;
- Text, call, play games, or otherwise use their cell phone/mobile device while at work and supervising child(ren), unless in an **absolute emergency** or as requested by Family;
- Use family's laptop/computer for her own personal use at any time;
- Sleep, nap, rest, or lie down while at work and supervising child(ren);
- Smoke, vape, or consume alcohol in ANY amount or format while at work and supervising child(ren);
- Operate or drive a vehicle while under the influence of any drugs, alcohol, or medication that impairs her ability to function entirely.

**Nanny agrees that she WILL:**

- ALWAYS make safety her main concern. This includes, but is not limited to:
  - ensuring child(ren) are always in sight and within hearing range at all times;
  - ensuring ALL vehicle occupants' seat belts are fastened before operating the vehicle;
  - ensuring booster/car seats are properly installed and secured;
  - ensuring baby gates are closed and secured, and other safety measures are strictly followed;
  - ensuring sharp, heavy or hazardous objects are out of child(ren)'s reach;
  - ensuring appropriate safety gear e.g. helmets, elbow & knee pads, are worn for physical activities;
  - ensuring safety precautions outlined by Family are strictly adhered to, and Nanny should use common sense for unprecedented situations, with child(ren)'s safety always the main focus.
- Perform child-related duties including: laundry; light housekeeping; meal preparation; transportation to and from after-school activities (*where applicable & within reason*); and other tasks as defined by the Family during position overview.

**I have read and agree to the terms & conditions set forth herein and acknowledge that failure to comply with this Code of Conduct may result in my termination from the Agency.**

X \_\_\_\_\_

Nanny Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Date